
Job Title:	FP&A Analyst
Reports To:	Head of Finance
Based:	Hybrid days at Head Office in Cambourne and 2 days from home after initial training period.
Salary:	Competitive Depending on experience.

Do you have what it takes to drive financial insights and shape strategic decisions?

Are you a data-driven problem-solver ready to take on diverse challenges?

Feel part of an established family run company that cares about their staff - Over 50% of our staff have been with Premier for over 10 years, which says a lot about our company ethos and experience in selling holidays. Once you join us you will not want to leave!

Hybrid Working – we recognise that work life-balance is a high priority. Our hybrid working allows you to split your time working from head office and home, which strikes a great balance. After initial training we offer our head office teams to work from home 2 days per week.

What are we looking for?

We are looking for enthusiastic and motivated individuals who are looking to make a difference at an award-winning travel company within our fast-paced finance team.

JOB SUMMARY

You will provide high level support to the Finance Team and the wider business through the ownership and ongoing development of the reporting of all business metrics both financial and non-financial. Provide insights to the Board and Management Teams on financial performance with variances to budgets and forecasts and emerging opportunities.

MAIN DUTIES AND RESPONSIBILITIES

- Own the daily, weekly & monthly Management Information (MI) reporting for Premier Travel Agency Ltd and Premier Holidays Ltd.
- Review, plan and develop from the current reporting systems to provide a significantly improved package of MI reporting for the two businesses through the production of Power BI dashboards and interactive reporting.
- Provide data-driven analysis to strengthen financial and commercial proposals.
- Generate financial insights to inform strategic business decisions.
- Identify emerging trends and business opportunities, advocating for process enhancements and cost-saving measures.
- Develop modelling to provide analysis of the longer-term Working Capital and cashflow requirements of the business whilst maximising the opportunities from short term deposits and forward currency contracts.
- Support the preparation/completion of monthly/quarterly forecasts, the annual Budget and 3 year plan.
- Provide support to Finance Manager for the Month End/Year End process to provide accurate and timely reporting for the Board and Management Teams.
- Liaise with external Auditors for annual audit and the completion of the statutory financial statements and corporation tax returns.
- Constantly seek improvement to the internal finance processes through working practices, information and systems.
- Any other tasks as requested by Head of Finance within limits of capability and training.

Job Advertisement & Job Description

A bit about Premier

Premier Travel Group (made up of Premier Holidays and Premier Travel) are an independently owned, family-run travel company that has proudly been operating locally for over 85 years. Over half of our team of 220 have been with the company for more than 10 years, which says a lot about our company ethos and experience in selling holidays.

Our business can't be done without our people, we want them to be proud to work for Premier and consider them to be part of the Premier family.

Successful applicants should have the following attributes:

Finance Experience

- Business partnering experience to a diverse group of stakeholders.
- Financial modelling, database development, RPA and AI integration.
- Experience of working within a customer service/sales environment;
- Experience of planning and prioritising to meet tight deadlines;

Training and Education

- ACA/ACCA/CIMA – Qualified/Qualified by Experience

Skills & Knowledge

- Advanced Excel Skills and a thorough understanding of database management.
- Good understanding of current financial legislation in relation to Limited companies;
- Excellent communication skills with the ability to communicate effectively at all levels with both internal and external stakeholders;
- Excellent problem solving skills;
- Excellent interpersonal skills with the ability to build and maintain excellent working relationships;
- Good time management and organisational skills.

Behavioural Skills

- Ability to take responsibility and be accountable;
- Ability to work under pressure;
- Accuracy and attention to detail;
- Self motivated with ability to act on own initiative within company procedures;
- Team player with ability to share information.

What's in it for you?

We are a friendly bunch, we listen to our staff, treat everyone fairly, celebrate long service and loyalty, are flexible, fun, and sociable to create the best environment we can for our employees to flourish. We offer:

- Hybrid working enabling flexibility and convenience with 2 days working from home.
- 33 Days Holiday Inclusive of Bank Holidays.
- Enhanced Pension Contribution.
- Regular social events: Summer Party, Christmas Party, Quiz nights and brochure launches.
- Great discounts on your own holidays (plus generous friends and family discounts).
- An invitation to become part of the Premier family and experience a supportive company culture that fosters teamwork and cross-department collaboration.

Job Advertisement & Job Description



- Being treated as a person, not a number! We value all our employees and strive to create an inclusive and welcoming work environment.
- Long service awards and events.
- Free on-site parking.
- Free Fresh Fruit in the office.

What are the hours for the role?

37.5 hours, 5 days per week Monday to Friday 09:00 to 17:30 with an hour's lunch. However, for the right candidate we would consider 4 days per week, flexible on days.